



HOMELIFE
ADVANTAGE
REALTY LIMITED

January 27, 2022

NOTICE

Re: Rush Fee Increase

To all it may concern or affect,

I am sure this will come at no surprise to you that I am writing this letter today. Due to the many changes and costs to our industry and staffing needs coupled with the challenges of keeping up with the rapid pace of the market, we have been forced to revisit some of the costs involved in maintaining the levels of efficient service we strive to continually provide.

Effective March 1, 2022, some of our pricing has changed, as follows:

Rush Fees

Same Day:	\$500
1 Business Day:	\$400
2 Business Days:	\$300
3 Business Days:	\$250
4 Business Days:	\$125

Thanking you in advance,

Sincerely,
HOMELIFE ADVANTAGE REALTY LTD

Mike Browne
Managing Broker



HomeLife Advantage Realty Ltd.
8387 Young Road. Chilliwack, BC. V2P 4N8
604-858-7368 Fax: 604-858-7380

vschultz@advantagepm.ca thall@advantagepm.ca kkurtz@advantagepm.ca

MORTGAGE BROKER INFORMATION REQUEST FORM 2022

Date ordered: _____

Date needed by: _____

(will be contacted once complete by 4:00pm)

Requests for documents can only be made upon us receiving a COMPLETED request form. We will confirm receipt of your request form. Requests that come into the office after 11:00am will be dealt with the following day. All cancellations must be made in writing within 24hrs of the placement of order, otherwise full charges will apply. Fees for all documents requested from and provided by our office must be paid whether the documents are picked up or not. Strata Documents to be picked up will be at our above noted location.

Strata Corporation Information:

1. Strata Plan # _____ Strata Lot # _____ (required) Unit # _____
2. Property Address: _____ Complex Name: _____
3. Unit Owners Name _____

Requestor Information:

1. **Broker Name:** _____ Company Phone #: _____
2. Real Estate Company & Address: _____
3. Cardholder (if different): _____ Phone #: _____ E-Mail: _____

Information Being Requested:

Costs

- | | | |
|-----------|------------------------------|---|
| \$35.00 | <input type="checkbox"/> Yes | Form B (Includes the following mandatory documents at .25 cents per page:
A current Financial Statement, Rental Disclosure Statement, Rules and Depreciation Report or Depreciation Report update – <i>if available</i>) |
| \$0.25/pg | <input type="checkbox"/> Yes | Financials |
| \$0.25/pg | <input type="checkbox"/> Yes | Bylaws and Rules (most current) |
| \$0.25/pg | <input type="checkbox"/> Yes | Minutes (1 year) <input type="checkbox"/> (2 years) <input type="checkbox"/> (specific dates only) _____ |
| \$0.25/pg | <input type="checkbox"/> Yes | Strata Plans (Phase _____) |
| \$0.25/pg | <input type="checkbox"/> Yes | Insurance Summary Sheets |
| \$0.25/pg | <input type="checkbox"/> Yes | Depreciation Report or Depreciation Report update (<i>if available</i>) |
| | <input type="checkbox"/> Yes | Completed Strata Documents sent via e-mail |

in addition RUSH FEES are as follows: (Same day -must be ordered by 11am) \$500.00

(Next Day) \$400.00 (2 days) \$300.00 (3 days) \$250.00 (4 days) \$125.00 (5 days) no rush

Please Note:

- * All prices will have GST added and are subject to change without notice and are non-refundable.
- * Rush fee charges are in excess of the \$35.00 Form B and .25 cents per page costs
- * Rush fees are based on **business days**, and do not include weekends or holidays