



HOMELIFE  
ADVANTAGE  
REALTY LIMITED

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January 27, 2022

## NOTICE

***Re: Letters of Undertaking and Rush Fee Increase***

To all it may concern or affect,

I am sure this will come at no surprise to you that I am writing this letter today. Due to the many changes and costs to our industry and staffing needs coupled with the challenges of keeping up with the rapid pace of the market, we have been forced to revisit some of the costs involved in maintaining the levels of efficient service we strive to continually provide.

Effective March 1, 2022, some of our pricing has changed, as follows:

### **Rush Fees**

Same Day:	\$500
1 Business Day:	\$400
2 Business Days:	\$300
3 Business Days:	\$250
4 Business Days:	\$125

In addition to the above, and in order to assist us in continuing to be able to provide quick and efficient service, we are requesting that you provide HomeLife Advantage Realty Ltd with the signed letter of undertaking within two (2) business days prior to the scheduled completion as we would prefer to be able to provide the documents in advance to completion.

Thanking you in advance,

Sincerely,  
**HOMELIFE ADVANTAGE REALTY LTD**

Mike Browne  
Managing Broker



**HomeLife Advantage Realty Ltd.**

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**LAWYER OR NOTARY REQUEST FORM 2022**

**Requestor Information:**

1. Lawyers/Notaries Agency Name: \_\_\_\_\_ File #: \_\_\_\_\_
2. Conveyancer Name: \_\_\_\_\_ E-Mail: \_\_\_\_\_
3. Requestor Agency Phone Number: \_\_\_\_\_ Ext: \_\_\_\_\_
4. Requestor Agency Address: \_\_\_\_\_
5. Forms Being Requested:         **Form F**         **Form B**         **Form H**

**Strata Corporation Information:**

1. Address: \_\_\_\_\_
2. Strata Plan # \_\_\_\_\_ Strata Lot # \_\_\_\_\_ Unit # \_\_\_\_\_
3. PID # \_\_\_\_\_ Refinance?  Title Change?  Purchase?
4. Vendor's Last Name: \_\_\_\_\_ Vendor's Lawyer \_\_\_\_\_
5. Purchaser's Names: \_\_\_\_\_
6. Purchaser residing?         Yes         No
7. If above is NO, mailing address of purchaser: \_\_\_\_\_  
\_\_\_\_\_
8. Purchaser's phone numbers: \_\_\_\_\_ e-mail: \_\_\_\_\_  
(mandatory) (mandatory)
9. Completion Date: \_\_\_\_\_ Possession Date: \_\_\_\_\_

**Charges for Preparation of Forms:**

**RUSH FEE = \$500.00 + GST (same day)**  
**RUSH FEE = \$400.00 + GST (1 business day)**  
**RUSH FEE = \$300.00 + GST (2 business days)**  
**RUSH FEE = \$250.00 + GST (3 business days)**  
**RUSH FEE = \$125.00 + GST (4 business days)**

**Form B = \$35.00 + GST = \$36.75**  
**Form F = \$15.00 + GST = \$15.75**  
**Deprecation Report = \$0.25 per page + GST**  
**(mandatory with Form B)**

*(Please note that Rush fees are in addition to form fees, and are based on business days.)*

Requests for documents can only be made upon us receiving a COMPLETED request form. Requests submitted after 11am will be dealt with the next business day. All cancellations must be made within 24hrs of the original request, otherwise full charges will apply. **Same day service can only be honored if request is made before 11 am that day.** Extra documents (requested) will cost \$0.25 per page.